

STAA MEMBERS' GALLERY POLICY & REQUIREMENTS

PLEASE REVIEW GALLERY SUBMISSION REQUIREMENTS BELOW:

- The STAA Members' Gallery is available for any active member to exhibit and sell artwork.
- Each exhibition will hang for approximately two to three months. In submitting works, artists are committing to display their artwork for the duration of the exhibit. Artists who choose not to honor this commitment by requesting to remove works prior to the end of an exhibit will be ineligible to participate in future exhibits.
- Members should submit original artworks not previously exhibited at STAA. Artwork may be two or three dimensional. At this time, we are not able to accept video media in the Members' Gallery.
- **Artists are guaranteed that one submission will be displayed in the exhibition. Artists are strongly encouraged to drop off TWO pieces of artwork for consideration. The curators' selections are based both on the individual works of art and how well the artwork complements the collective body of work as submitted and selected for the upcoming exhibit. The objective is to create the most aesthetically pleasing overall exhibit. Work not accepted for the current exhibit may be resubmitted for future consideration if it has not previously hung in the gallery.**
- **Artists will be given two days to drop off and pick up artwork for each exhibition. Artwork dropped off outside of these designated days, and/or without prior notice or scheduling, are NOT guaranteed to be exhibited. To schedule a drop off time outside of the provided window, please email info@sttmany.art or call (985) 892-8650.**
- **Artwork not displayed may be picked up AFTER the exhibition opening. Artists may NOT take art during an opening event.**
- Member Gallery artwork must be for sale. STAA retains 30% commission for each work of art sold. (Buyers will be requested to leave the work with a red dot--indicating the work has sold--for the duration of the exhibition.)
- Gallery affiliations will be included on all wall tags for artists represented by other galleries. Please list any gallery affiliations on your inventory sign in sheet when dropping off work.

REQUIRED SPECIFICATIONS FOR ARTWORK TO BE EXHIBITED:

- **Members may submit one work measuring up to 42" in width. In the event a second work is submitted, it may not exceed 30" in width.** This provides STAA an opportunity to showcase as many of our artists as possible in the space available. Artwork outside of these limits require individual approval and will only be considered if space allows.
- **All work MUST BE WIRED and ready to hang. D-rings, strap hangers & screw eyes with wire are suggested. Saw-tooth hangers and sticky-back hangers are not permitted.**
- Any wall hanging assemblages must be delivered with necessary supplies for installation. We recommend submissions of non-traditional media be preceded by images to ensure the artwork can be properly exhibited in the existing STAA spaces.
- Three-dimensional artwork is subject to pedestal availability and floor space.
- All artwork must be identified with labels securely attached on the back. Three-dimensional work should have secure labels on the bottom or attached in some way for identification.
- Labels should include the artwork title, name of the artist, medium, and sale price.
- STAA reserves the option to install a cohesive exhibition, placing artwork in all areas of the Members' Gallery.
- Any artwork not meeting the display/hanging specifications listed above **WILL NOT BE INCLUDED IN THE EXHIBITION.** No notification will be given.

- At the conclusion of the exhibition, artists will be notified via email of designated pick up dates and times. Artwork left at STAA for more than 30 days after the pickup date will be considered a donation to the organization and may be auctioned or sold for proceeds to support STAA.
- Artists are allowed to pick up any artwork not included in the exhibition after the installation is complete. Due to the volume of work received, artists will not receive individual notifications.

Please note that these requirements are in place to provide the best possible options for displaying our member artists' work and to make the installation process as smooth as possible for the volunteers who hang the exhibitions each period. In submitting work, you are acknowledging that you have reviewed this information and agree with these terms.

**We appreciate your participation in the Members' Gallery, and we look forward to seeing your work. Questions?
Email info@sttammany.art.**